



Interview Date: _____ Time: _____ Time of Arrival: _____

Potential Hire: _____

1) How did you learn about Canales?

8) What are your goals?

2) Have you worked in customer service before?

9) Do you work well under pressure?

3) What have you learned in your work experience?

10) Are you familiar with word or Exel?

4) What are your strengths or skills?

11) Have you worked with computers before?

5) Do you prefer individual work or team work?

12) Where do you see your self in a couple years?

6) What days are you available?

Notes:

7) Do you have experience in other types of jobs?

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Do they meet the requirements and job description?

Yes NO

Did they dress appropriately for the job interview?

Can you work at _____ location?

Yes NO

IDs provided / Verified record

Good or bad attitude

Notes:

