Client: _____   **Phone Number:** _____

Client Contact: _____   **Email:** _____

This checklist is provided as a tool to assist you with the STORIS installation process. Please complete each task, sign the form, and fax or email it to **(973) 601-0078**. Once your project coordinator has received the signed checklist, a technician will contact you to schedule the installation.

** Returning this Checklist before all steps have been completed successfully may delay your STORIS installation.

1. _____   Verify that the Connection Requirements listed below have been met. If you have any questions regarding these STORIS requirements, please contact:

> STORIS Systems Support
>
> Voice: 800-355-0301, option 3
>
> Fax: 973-601-0078
>
> www.storis.com

Workstations

- User PC Workstations must be running Windows 11
- Minimun PC requires 2.5 GHz i5
- 16 GB Ram

Printers

- Must be PCL5 (Printer Control Language) or higher if not using STORIS Forms Designer.

Connection to STORIS

- Clients will connect via a secure encrypted VPN tunnel
- Cisco VPN software will be provided
- All users will connect individually to STORIS Cloud server

Network

- Internal network/switching is up to the client's discretion.
- Client will be responsible for sharing internet connection at their site.

Internet

- Internet connection - any "high speed" connection will be acceptable, business class connection preferred.
- A static IP Address is not required unless you are using RF or any of our products that require a direct connection. Clients who require a lan-to-lan connection are advised to mention this to the hardware specialist at STORIS when contacted so we can initiate the setup with our data center.

Firewall

Each client site connecting to the application must install a hardware based firewall at their location and it is the sole responsibility of the client to configure the device. *** Please verify that IpSec and VPN pass-through are enabled on the firewall.

- Cisco ASA firewalls and the like are acceptable for all modes of connectivity.

OR

- Cable/DSL routers (from Linksys, Netgear, D-link, etc.) are acceptable for Cable and DSL modems.

2. _____ Install the VPN client connectivity software, provided to you via e-mail by your Project Coordinator. Your internal network and connections must be installed and operational before this step can be taken.

I sign that I have read, understood, and will comply with the above stated requirements:

Sign _____   **Date** _____

Comments/Requests: